



CANNON BUILDING
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**STATE OF DELAWARE
BOARD OF ARCHITECTS**

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PUBLIC MEETING MINUTES:	BOARD OF ARCHITECTS
MEETING DATE AND TIME:	Wednesday, November 2, 2016 at 1:30 p.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room B Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	December 7, 2016

MEMBERS PRESENT

Kevin Wilson, Professional Member, President
Paul Guggenberger, Professional Member, Secretary
Robert Maffia, Professional Member
Daniel Ridgely, Professional Member
Rosemarie Vanderhoogt, Public Member

MEMBERS ABSENT

Todd Breck, Professional Member
Elizabeth Happoldt, Public Member
Phillip Winder, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Singh, Deputy Attorney General
Jennifer Witte, Administrative Specialist II

OTHERS PRESENT

Nancy Payne

CALL TO ORDER

Mr. Wilson called the meeting to order at 1:31 p.m.

REVIEW OF MINUTES

A motion was made by Mr. Guggenberger, seconded by Mr. Maffia, to approve the minutes from the October 5, 2016 meeting as presented. The motion was unanimously carried.

UNFINISHED BUSINESS

Review of Current Application for Proposed Changes Due to Recent Rule Changes

The Board continued reviewing the current application for licensure for revisions that need to be made due to recent rule changes with regards to applying by reciprocity.

NEW BUSINESS

Review of Reciprocity Applications – NCARB Certificate

After review, a motion was made by Mr. Guggenberger, seconded by Ms. Vanderhoogt, to approve the reciprocity applications of Stephen Polo, Edward McGonigle, Amanda Bouwer, Russell Baumann and Donald Kiley. The motion was carried by Mr. Wilson and Mr. Ridgely. Mr. Maffia abstained.

Ratification of Certificate of Authorization Applications

A motion was made by Ms. Vanderhoogt, seconded by Mr. Guggenberger, to approve the ratified Certificate of Authorization applications of EYP/Design Services, Inc. and Silvestri Architects, PC. The motion was unanimously carried.

Request for Emeritus Status

After review, a motion was made by Mr. Guggenberger, seconded by Ms. Vanderhoogt, to approve the Emeritus status of John Wise contingent upon receipt of a completed request form. The motion was unanimously carried.

Review of Examination Applications - Applying to Sit for the ARE

After review, a motion was made by Mr. Maffia, seconded by Mr. Guggenberger, to approve William Ngutters' application to sit for the ARE examination. The motion was unanimously carried.

Review and Update for Post-Renewal Audits

Ms. Witte updated the Board on the status of 2016 post-renewal audits.

Ratify Architect Applications – Exam Passed

A motion was made by Mr. Wilson, seconded by Ms. Vanderhoogt, to approve the ratified architect application of Sumangala Sanakal. The motion was unanimously carried.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE BOARD

Mr. Maffia brought up concerns that he has regarding former employees of firms that when they move on use projects from past firms on their current websites but do not give any credit to the

previous firms where that work was completed. Ms. Singh advised that this could be a violation of Del. C. 314 (a) (3) or of rule 7.3.2.

Mr. Maffia stated that he attended a Conference in Columbus, Ohio and he noted that there was a lot of sentiment to push towards a national license. Ms. Singh advised that the nurses have a similar type of compact license. Mr. Maffia also advised that Delaware was one of the only states that did not have an MBE (Member Board Executive).

Lastly, Mr. Maffia stated that he would like to push to see a change in the exemptions of buildings. After a brief discussion, it was decided that the Board would like to continue this discussion at monthly meetings starting with the December 2016 meeting.

Mr. Wilson stated that the new A.R.E. 5.0 has rolled out and to anticipate 3 – 4 months to acquire estimated cut score statistics.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting will be December 7, 2016 at 1:30 p.m. in Conference Room B.

ADJOURNMENT

There being no further business, a motion was made by Mr. Wilson, seconded by Mr. Guggenberger, to adjourn the meeting at 2:45 p.m. The motion unanimously carried.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II